

Burrillville

Recreation Commission

RE: Minutes, February 11, 2008

Present: Cheri Hall, Director Dave Marcotte

Kurt Schatz, Chair Juliette Lopez-Recinos

Al Gerew, Vice Chair L. Kevin McDonald

Alice Lavigne, Secretary

Susan Sgambato (Alternate Member)

Absent:

Excused: Al Low

Guests: Mike Karmozyn, Town Council Liaison

Meeting called to order at 6:35 p.m. by Kurt Schatz, Chair, at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.

Minutes of January 14, 2008 Regular Meeting were accepted. Motion to accept made by Dave Marcotte. Seconded by Juliette Lopez-Recinos. Motion passed 5-0.

Correspondence:

Little League Budget was listed as correspondence on agenda but the Director stated it should have read Basketball. The Director questioned L. Kevin McDonald regarding the projected numbers for next year. L. Kevin McDonald stated the numbers would be the same as the previous year.

L. Kevin McDonald questioned the status of the Burrillville Youth Basketball League School Department High School gym invoices that are being disputed. The Director stated that Robin Kimatian of the School Department was contacted regarding the invoice being reviewed for any necessary corrections.

The Director stated a request for gym usage was received from the Burrillville Youth Basketball League Secretary Chris Murphy for soccer practices. The request form was given to L. Kevin McDonald to address the request regarding availability through April 1st and what the costs would be.

A notification was received from the Rhode Island Department of Environmental Management regarding Earth Day support being eliminated. With the Town Manager's approval, the Parks and Recreation Department will work to keep Earth Day in Burrillville with the assistance of other departments and local associations.

Good & Welfare:

Kurt Schatz wished Al Low a quick recovery from his recent knee surgery.

The Director reported her attendance at the Alumni Association dinner.

Old Business:

Sub-committee report-Ordinance

The Director reported that a meeting was held with the Town Manager, Finance Director and herself regarding the ordinance. If field usage fees are charged for leagues that do not perform in-kind services, the Town Manager stated that the first fees to be charged would be for light usage. The Finance Director requested a forecast of revenues but the Director stated this would be difficult to predict light usage once fees are being charged.

The Director reported her attendance to the RIRPA annual conference where a workshop was held by The Trust. It was stated that if a town has a park and fees are not charged for its use, then the amount the town can be sued is greatly reduced compared to if the town did charge usage fees. The question was whether or not it would be beneficial to charge for use of the Burrillville fields or just charge for administration fees. The Director and the Town Solicitor is reviewing the issue.

Juliette Lopez-Recinos questioned if the contradicting wording of the new ordinance regarding passive use hours and allowing pets on the fields. The Director stated that the Town Manager stated to currently leave the wording as is. David Marcotte suggested an addition to the ordinance to read “unless posted otherwise” regarding park usage be recommended in the near future. This item was tabled until the next meeting until the Director has made the commission’s recommended changes.

Conservation Commission

A meeting between the Finance Director, Town Manager, Paul Roselli of the Conservation Commission and the Director regarding more detailed information in the Conservation Commission’s proposal on Open Space to be forwarded to the Town Council on February 27, 2008 to allow for ballot submission by March 1, 2008. The Director will notify the Recreation Commission if the item will be on the February 27, 2008 Town Council agenda.

Doors Recreation Center

The doors have been delivered to the Recreation Center but not installed to date.

Operating Budgets

The Director distributed to the Recreation Commission the official operating budget request which was separated into three sections-Burrillville Extended Care, Spring Lake Beach and the Parks and Recreation Department. Most of the changes are due to utility increases and the cost for an additional alternate member. The Director mentioned that now that Burrillville Extended Care is officially a division of the Parks and Recreation Department, should the Burrillville Extended Care Board of Directors be paid a stipend. There was a typographical error on the Burrillville Extended Care budget request for an increase for the phone and internet line item from \$3,500 to \$7,000. The increase has been corrected to read an increase from \$3,500 to \$4,000.

L. Kevin McDonald questioned the request for tennis court repairs possibly being funded through a U.S.T.A. grant. The Director stated a meeting with a U.S.T.A. representative has been scheduled but the grant amount is low. A legislative grant through Jack Reed's office is not available because an application has already been submitted by the Burrillville Senior Citizens. The Director had contacted the Town Planner regarding funding through C.D.B.G. but the tennis courts are located in Glendale and the location does not qualify. The Director will be meeting with the Superintendent regarding reimbursement of some kind since it is located next to the middle school. Roof repairs can be funded through the Recreation Center account but would qualify for C.D.B.G. grant funds.

League Budgets

“Reviewed above under Correspondence”

Scope of Work for Trail

The next step in the process is for a meeting to be held with three engineers regarding the Scope of Work for the trail proposal with advertising for public hearings and engineering plans to be reviewed and scored by five delegates including the Town Planner, Town Council member, Recreation Commission member, and Superintendent of Public Works.

DEM Grant application

The Director spoke with Joe Diaz from the RI Department of Environmental Management regarding the Trail grant request and the Shippie Bridge project grant extension. Grading of the grant applications will begin in the near future.

C.I.P.

L. Kevin McDonald verified that the only current C.I.P. requests are for the Branch River Park tennis courts and the Recreation Center roof replacement. All other projects at Spring Lake Beach are taken from the Spring Lake Beach proceeds.

New Business:

Goals and Objectives and Workplan

The Director distributed and reviewed a copy of the Goals and Objectives Report and the Workplan. It was noted in the report that a senior and Teen Center could be combined as one facility or the seniors could utilize a portion of the new library. A new section regarding performance measures was requested by the Town Manager.

Relay for Life

A communication from Chair Lynn Clark of the Burrillville Gloucester Relay for Life regarding the Paint the State Purple as mentioned in the local newspaper. It was suggested that a purple bow be placed outside your home or work place during the last week of February to show support of Relay for Life.

Easter Egg Hunt

Flyers regarding the Easter Egg Hunt scheduled for March 15th were distributed and volunteers are welcome. There will be 4 age groups versus 3 age groups. Burrillville Extended Division is heading up this year's event.

Family Fair

This year's fair will be the theme of "Pirates of Burrillville" at A.T. Levy School with a rain location at the Burrillville Middle School. The vendor invitation and registration forms were offered to the commission. A Pirate Puppet story time will take place along with the Yo-Yo Man to perform.

New Programs

Math Moves and Yoga for Kids are two new programs being planned. Yoga for Seniors is also being reviewed but a grant would have to be sought to assist with instructor costs.

Concerns regarding the issue of the duplication of senior programming if a separate Senior Center is built were discussed. The Director stated that most Senior Centers have the Parks and Recreation Director to oversee and assist with the facility and programs.

Spring Lake Beach

The Director is beginning to prepare for the new summer season by sending letters to staff etc. New portable picnic tables which would be easier for storage and portability, 3 new lifeguard chairs and the

painting of the buildings are part of this year's budget requests.

Juliette Lopez-Recinos questioned the status on the leased land on North Shore Drive. The Director reported that the Finance Director was contacted in November or December for an update from Town Solicitor since the Thompson lease agreement has expired. The lease amount is only \$100 per month which doesn't even cover the expenses. The prior lease was drawn up by the State of Rhode Island but the property has since been transferred to the town. The abutting property is also owned by the town but the Thompson's have been utilizing that land also.

Meeting Adjourned: Motion made Juliette Lopez-Recinos. Seconded by Al Gerew. Meeting adjourned at 7:40 p.m. Motion Passed 6-0.

Next Meeting: Monday, March 10, 2008 at 6:30 p.m., Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, RI 02859

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